

Hill School Parents,

In previous communications, we've mentioned Microsoft Teams as our go to system during our time of remote learning. Teams is a powerful and robust system that allows for conversations, online meetings, assignments and provides a central location for all classroom information. Surpassing forty-four million users in business and education, it is just another way that we are preparing our students to become successful in life after Hill School. While this is not the ideal way to introduce new software, due to the circumstances, I am confident Teams will be a great addition to Hill School not just now, but also going forward.

Students can access Microsoft Teams using the Teams App that is installed on their Hill School issued Surface found on their desktop. If prompted to sign in, please have them use their Hill School email address and password. In case it is needed, their email address is their first name and last name without any spaces (ex. johndone@hillschool.org). Their password is the same password they use to log into their computer. Once Teams is loaded, they will be able to see all their classes listed.

We have created a remote learning page on our website to provide a central location for you to access information and resources. On this page, we have loaded videos and guides to assist you with accessing, navigating, and using Teams. [Please click here to view our remote learning webpage.](#)

Please know that our goal for Monday is to get the students into Teams and the video meeting. Once in the video meeting, we will be working with students on using Teams and getting them familiar with this new software. If you have any further questions or need assistance, then please feel free to contact Phillip Howley, Technology Director, at phowley@hillschool.org.

Thank you,

Phillip Howley

Technology Director